

POLICY FOR ARCHIVAL OF DOCUMENTS

FSN E-COMMERCE VENTURES LIMITED

All rights reserved by FSN E-Commerce Ventures Ltd. and its subsidiaries. No part of this may be copied, reproduced, stored in any retrieval system, or transmitted in any form or by any means either electronically, mechanically, or otherwise without prior written permission.

Table of Contents

1. PREAMBLE	2
2. OBJECTIVE	2
3. ARCHIVAL POLICY	2
4. LIMITATION AND AMENDMENT	2
5. VERSION HISTORY	2

1. PREAMBLE

In compliance with Regulation 9 and 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the “**Listing Regulations**”), this Policy for archival of documents (the “**Policy**”) provides a framework for maintenance and archival of documents of the Company.

This Policy shall come into force from the date of listing of equity shares of the Company on the stock exchanges.

2. OBJECTIVE

The objective of this policy is to establish the framework needed for effective archival of documents of the Company required in terms of Securities Laws as set out in the Listing Regulations and other laws and statutes applicable to the Company.

3. RESPONSIBILITY

The Compliance Officer of the Company will be responsible for administration and compliance of this Policy.

4. ARCHIVAL POLICY

Any disclosure of events or information which have been submitted by the Company to the Stock Exchanges under Regulation 30 of the Listing Regulations shall be posted on its website and shall be hosted on the website of the Company for a period of 5 years from the date of its disclosure and shall thereafter be archived from the website of the Company for a period of 3 years from the date of archival.

5. LIMITATION AND AMENDMENT

In the event of any conflict between the provisions of this Policy and Listing Regulations or any other statutory enactments, rules, the provisions of Listing Regulations or statutory enactments, rules shall prevail over this Policy. Any subsequent amendment / modification in the Listing Regulations, and/or applicable laws in this regard shall automatically apply to this Policy. This Policy shall not be amended unless the amendment is approved by the Board of Directors or unless such amendment is required pursuant to change in the Listing Regulations / Applicable law.

6. VERSION HISTORY

S.No.	Version	Created by	Approved By	Effective Date	Amendment Summary
1	1.1	People & Culture Team	Board of Directors	10/11/2021	Policy drafted